



**Kent  
County  
Council**

**FORWARD PLAN OF DECISIONS**

**1 May 2012 - 31 October 2012**

**This Edition of the Forward Plan Supersedes ALL Previous Editions**



Leader of the County Council - Paul Carter  
Published by Democratic Services

This Forward Plan lists “Key Decisions” which Kent County Council intends to take over the next six months. It gives information on the projects that will be coming forward and who will be involved with them. The Plan also contains reference to other proposed decisions, which although not Key Decisions are nonetheless significant in terms of their outcomes.

Please use the contact details given to let us know your views.

## **FORWARD PLAN OF DECISIONS**

Each month the Council publishes a Forward Plan of Decisions expected to be taken during the following six months.

A “Key Decision” is an Executive-side Decision which is likely to:

- (a) result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council’s budget for the service or function to which the decision relates; or
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.

Key Decisions can only be taken by the Cabinet, the Leader or an individual Cabinet Member.

Decisions which should be regarded as Key Decisions because they are likely to have a significant effect either in financial terms or on the Council’s services to the community include:

- (a) Decisions about expenditure or savings over £1,000,000 which are not provided for within the approved budget or Medium Term Financial Plan
- (b) Adoption of major new policies not already included in the Policy Framework (Constitution Appendix 3) or changes to established policies
- (c) Approval of management and business plans
- (d) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether County-wide or in a particular locality. For example, closure of a school, approval of a major project (such as a highway scheme) or programme of works, major changes in the eligibility criteria for provision of a service, major changes in the fees charged for a service, or proposals that would result in a service currently provided in-house being outsourced.
- (e) Decisions where the consequences are likely to result in compulsory redundancies or major changes in the terms and conditions of employment of a significant number of employees in any of the Council’s functions.

Preparation of the Forward Plan helps the Council to programme its work and ensures compliance with the Local Government Act 2000. Every month, the period covered by the Plan will be rolled forward by one month and the plan will be republished.

The Plan outlines the consultation that is proposed in respect of future decisions and who members of the public and the Council should contact to make comments on any particular item. Anyone is entitled to obtain copies of the documents that will be relied upon when a decision is taken, unless those documents are ‘Exempt’ within the meaning of the relevant sections of the Local Government Act 1972 (as amended).

Reports related to decisions will be published on the Council’s web site at [www.kent.gov.uk](http://www.kent.gov.uk) at least five days before the decision it is due to be taken. Once the decision has been taken, a copy of the Record of Decision will also be published on the Council’s website.

Paper copies will be made available by contacting Andrew Ballard (telephone 01622 694297 or email [andrew.ballard@kent.gov.uk](mailto:andrew.ballard@kent.gov.uk)).

<b>The Kent County Council Cabinet Members are:</b>	
Mr Paul Carter	Leader of the Council
Mr Alex King	Deputy Leader & Cabinet Member for Democracy and Partnerships
Mr Roger Gough	Cabinet Member for Business Strategy, Performance & Health Reform
Mr John Simmonds	Cabinet Member for Finance & Business Support
Mr Graham Gibbens	Cabinet Member for Adult Social Care & Public Health
Mr Bryan Sweetland	Cabinet Member for Environment, Highways & Waste
Mr A Wickham (Deputy)	Cabinet Member for Regeneration & Economic Development
Mr M Whiting	Cabinet Member for Education, Learning & Skills
Mr Mike Hill	Cabinet Member for Communities, Customer Services & Improvement
Mrs Jenny Whittle	Cabinet Member for Specialist Children's Services

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ or by email via the Council's website.

## FORWARD PLAN SUMMARY

### Summary of all forthcoming executive decisions in month order

Month			
Date	Subject Matter	Decision Maker	Page No.
<b>MAY BY CABINET</b>			
May 2012	Adult Social Care Transformation Programme - 12/01905	Cabinet	4
<b>MAY BY INDIVIDUAL CABINET MEMBER</b>			
Not before May 2012	To Agree proposal for land transfer to Swale BC agree service equipment for a new Community Hub and the timelines and process that need to follow - 11/01794	Cabinet Member for Business Strategy, Performance & Health Reform, Cabinet Member for Regeneration and Economic Development	7
Between May 2012 and July 2012	Outlining facilities management strategy for the whole property estate- 12/01838	Cabinet Member for Business Strategy, Performance & Health Reform	10
Not before May 2012	Procurement of property vehicle for surplus land owned by Kent County Council to allow the provision of new operational facilities in each district as part of asset collaboration - 12/01837	Cabinet Member for Business Strategy, Performance & Health Reform	13
Not before May 2012	Procurement of external property services under a new Framework and associated contracts - 12/01835	Cabinet Member for Business Strategy, Performance & Health Reform	16
May 2012	New speech and language unit at Sittingbourne Community College - 11/01785	Cabinet Member for Education, Learning & Skills	18
May 2012	Kent Post 16 transportation Policy – To agree the post 16 transportation policy - 12/01847	Cabinet Member for Education, Learning & Skills	20
Not before May 2012	Finalising the procurement of external services in the day to day management of Oakwood House - 12/01836	Cabinet Member for Business Strategy, Performance & Health Reform	22
May 2012	Swale Borough Core Strategy Preferred Strategy and Supporting Development Options - 11/01662	Cabinet Member for Environment, Highways and Waste	24
May 2012	Kent Minerals and Waste Development Framework documents:- Mineral Sites Plan	Cabinet Member for Environment,	26

	at 'Preferred Options' stage; and Waste Sites Plan at 'Preferred Options' stage - 12/01879	Highways and Waste	
May 2012	Kent Minerals and Waste Development Framework (MWDF) Mineral Sites Plan at 'Preferred Options' stage and Waste Sites Plan at 'Preferred Options' stage - 12/01878	Cabinet Member for Environment, Highways and Waste	29
<b>JUNE BY CABINET</b>			
Between June 2012 and July 2012	Revenue Budget Roll Forward - 12/01903	Cabinet	31
June 2012	Wilmington Academy, Common Lane, Wilmington, Dartford, Kent, DA2 7DR - 12/01900	Cabinet	33
June 2012	Excellent Homes for All - 12/01904	Cabinet	36
<b>JUNE BY INDIVIDUAL CABINET MEMBER</b>			
June 2012	Ashford Borough Council's Chilmington Green Area Action Plan - 12/01859	Cabinet Member for Environment, Highways and Waste	40
<b>JULY BY CABINET</b>			
July 2012	Dover Christchurch Academy, Melbourne Avenue, Dover, Kent CT16 2EG - 12/01902	Cabinet	42
July 2012	Submission of the Final Business Case to DFE for The John Wallis Academy, Millbank Road, Kingsnorth, Ashford, Kent TN23 3HG and entry into contract with the building contractor - 12/01901	Cabinet	45
July 2012	The Knole Academy, Bradbourne Vale Road, Sevenoaks, Kent, TN13 3LE - 12/01898	Cabinet	48
July 2012	14-24 Education Strategy - 12/01897	Cabinet	51
<b>JULY BY INDIVIDUAL CABINET MEMBER</b>			
Between July 2012 and August 2012	Mental Health Community Support Services - 11/01746	Cabinet Member for Adult Social Care & Public Health	53
Between July 2012 and August 2012	Restructure of Learning Disability In-House Day Services and Tender of Four Potential Social Enterprises - 12/01880	Cabinet Member for Adult Social Care & Public Health	56
<b>SEPTEMBER BY CABINET</b>			
September 2012	Submission of the Final Business Case to DFE for St Augustine's Academy, Oakwood Park, Maidstone, Kent ME16 8AE and entry into contract with the building contractor - 12/01899	Cabinet	58
September 2012	Equality Objectives for Kent	Cabinet	61

<b>OCTOBER BY INDIVIDUAL CABINET MEMBER</b>			
Between October 2012 and November 2012	Maidstone Borough Council Core Strategy Submission (Regulation 27) consultation - 12/01828	Cabinet Member for Environment, Highways and Waste	63
<b>DECEMBER BY INDIVIDUAL CABINET MEMBER</b>			
Between December 2012 and January 2013	Ashford Borough Council's Core Strategy Review Preferred Options (Reg 25) - 12/01827	Cabinet Member for Environment, Highways and Waste	65
<b>WITHDRAWN</b>			
	Proposal to close Linden Grove Primary School and replace it with a primary provision in the Ashford Academy; and to relocate the Ray Allen Centre to new facilities within the locality - 10/01467	Cabinet Member for Education, Learning & Skills	67
	Kent Minerals and Waste Development Framework documents:- 11/01719	Cabinet	67
	Independent Living Schemes (including Home Support Network and Life Choice) - 11/01791	Cabinet Member for Adult Social Care & Public Health	68
	Adult Placement Scheme - 11/01790	Cabinet Member for Adult Social Care & Public Health	68
	The Bridge Resource Unit for people with physical disabilities - 12/01858	Cabinet Member for Adult Social Care & Public Health	69
	Special Educational Needs (SEN) Strategy and Policy Paper	Cabinet	69

## MAY BY CABINET

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> 12/01905</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Adult Social Care Transformation Programme - 12/01905</b></p> <p><b>The Decision needed:</b> To agree the strategic direction and vision for the transformation of adult social care. This redesign is needed to allow KCC to continue to meet its statutory responsibilities but within a reduced budget.</p> <p><b>How the decision relates to BS4K and Corporate Objectives</b> The transformation programme will involve redesigning adult social care in a way that moves KCC forward to being a commissioning only authority. The transformation programme will also deliver the following bold steps priorities:</p> <ul style="list-style-type: none"><li>• Priority 1: Improve how we procure and commission services</li><li>• Priority 2: Support the transformation of health and social care in Kent</li><li>• Priority 7: Build a strong relationship with key business sectors across Kent</li><li>• Priority 9: Support new housing growth that is affordable, sustainable and with the appropriate infrastructure</li><li>• Priority 11: Improve access to public services and move towards a single initial assessment process</li><li>• Priority 12: Empower social service users through increase use of personal budgets</li><li>• Priority 13: Establish a Big Society Fund to support new social enterprise in Kent</li><li>• Priority 14: Ensure the most robust and effective public protection arrangements</li><li>• Priority 15: Improve services for the most vulnerable people in Kent</li><li>• Priority 16: Support families with complex needs and increase the use of community budgets</li></ul> <p><b>Impact/costs and risks of proposed decision</b> The impact, costs and risks of the programme are not yet known but are likely to be quite significant. No decisions are being recommended at this stage - other than to agree the strategic direction and vision for adult social care in Kent and to commence a 6 month “understanding and planning phase”.</p>

The “understanding and planning” phase will produce a number of business cases/options appraisals which will be used as the basis for decision making about what will be transformed and how.

## **Section 2 – Who is taking the final decision and when**

### **Who is taking the Decision**

Cabinet

### **Date:**

May 2012

### **Reason if Key Decision**

The transformation of adult social care is likely to result in significant changes to current structure and what is commissioned. There will be shift away from intensive, long-term, high costs services to greater prevention, community based support, personalisation and self management. This will be a 3 year change programme that will have impact on a range of stakeholders

### **Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

## **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

No consultation is taking place at this time. No decisions are being recommended at this stage - other than to agree the strategic direction and vision for adult social care in Kent and to commence a 6 month “understanding and planning phase”.

The “understanding and planning” phase will produce a number of business cases/options appraisals which will be used as the basis for decision making about what will be transformed and how. Formal consultation will therefore follow any decision made as part of the “understanding and planning” phase. At that point in time we will know what to consult on and who to consult with.

### **Aims and level(s) of consultation**

N/A (at this time)

### **Key consultee groups**

N/A (at this time)

### **Start and finish dates of consultation.**

N/A (at this time)

### **Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

A high level equalities impact assessment has been completed for the transformation programme and is held by the FSC Efficiency Team. It should be noted that until FSC has completed the “understanding and planning”



phase the impact of any proposed changes will not be known. At that point in time, equality impact assessments will be completed for each transformation project.

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

N/A (at this time)

Informing Only (Who and when)

**N/A (at this time)**

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

Social Care and Public Health Cabinet Committee 10 May 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Mark Lobban, Director of Strategic Commissioning, FSC  
01622 694934 - mark.lobban@kent.gov.uk

**Support documents**

Report to the Adult Social Care & Public Health Policy Overview & Scrutiny Committee 30 March 2012

**MAY BY INDIVIDUAL CABINET MEMBER**

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Business Strategy, Performance &amp; Health Reform, Cabinet Member for Regeneration and Economic Development</p> <p><b>Reference No:</b> 11/01794</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>To Agree proposal for land transfer to Swale BC agree service equipment for a new Community Hub and the timelines and process that need to follow - 11/01794</b></p> <p><b>The Decision needed:</b> To Agree proposal for land transfer to Swale BC agree service equipment for a new Community Hub and the timelines and process that need to follow</p> <p>How the decision relates to BS4K and Corporate Objectives</p> <p>The proposal directly links to Bold Steps for Kent, including growing the economy, regenerating Sittingbourne and providing a new Gateway/library service in a new fit for purpose building and to support Kent’s more vulnerable citizens. The regeneration project will link to Kent key construction companies.</p> <p>Impact/costs and risks of proposed decision</p> <p>The risks will be set out in the paper intended to support Cabinet in taking this decision.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet Member for Business Strategy, Performance &amp; Health Reform, Cabinet Member for Regeneration and Economic Development</p> <p><b>Date:</b> Not before May 2012</p> <p><b>Reason if Key Decision</b> Key decision as the proposal impacts on a number of Cabinet Portfolio holder service</p>

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Not applicable

Aims and level(s) of consultation (*KCC consultation levels attached*)

Not applicable

Key consultee groups

Swale Cabinet on 9 February 2011 outlining the name of their development partner

Start and finish dates of consultation.

Not applicable

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Not applicable

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Not applicable

Informing Only (Who and when)

Not applicable

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

Not applicable

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

No

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Roger Gough and Cabinet Member for Regeneration & Enterprise

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore - Director of Property & Infrastructure Tel no 01622 22115,  
Rebecca.spore@kent.gov.uk  
Barbara Cooper, Director of Economic Development. Tel no 01622 221856,  
Barbara.cooper@kent.gov.uk

**Support documents**

Re-balancing Kent – August 2010, Unlocking Kent's Potential, Customer  
Strategy, Bold Steps for Kent

**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform

**Reference No:** 12/01838

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Outlining facilities management strategy for the whole property estate- 12/01838**

**The Decision needed:**

To delegate to the Individual Cabinet portfolio holder (Roger Gough) in consultation with Bryan Sweetland (Cabinet Member for Environment and Waste) and the Director of Property & Infrastructure Support in consultation with the procurement of facilities management strategy for KCC's property assets and its implementation programme.

How the decision relates to BS4K and Corporate Objectives

The decision will ensure KCC improves the procurement delivery of services connected with financial management of KCC assets and there are options to growth the economy from using key suppliers in Kent.

Impact/costs and risks of proposed decision

The risks will be set out in the paper intended to support Cabinet in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform

**Date:**

Between May 2012 and July 2012

**Reason if Key Decision**

A new procurement strategy will be finalised and this impacts on all properties and some buildings are currently provided by Kent Facilities Management (Part of Commercial Services) and the contract(s) will cover the whole KCC property estate .

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Not applicable

Aims and level(s) of consultation (*KCC consultation levels attached*)

Not applicable

Key consultee groups

Not applicable

Start and finish dates of consultation.

Not applicable

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Not applicable

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Not applicable

Informing Only (Who and when)

Not applicable

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting  
August 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

As part of the new Operating Framework for KCC and Bold Steps there is reference to efficiencies and new ways of KCC reducing property costs but there was no specific mention in Property and Infrastructure Support Business Plan in 2011 on the proposed facilities management plan.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Roger Gough and Bryan Sweetland

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Terry Whitlock, Operations Manager, Property & Infrastructure Support.  
Terry.whitlock@kent.gov.uk

**Support documents**

Property & Infrastructure Support Business Plan 2011, Bold Steps for Kent

**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform

**Reference No:** 12/01837

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Procurement of property vehicle for surplus land owned by Kent County Council to allow the provision of new operational facilities in each district as part of asset collaboration - 12/01837**

**The Decision needed:**

To delegate to the Individual Cabinet portfolio holder and the Director of Property & Infrastructure Support the procurement of a specialist property vehicle to allow realise of surplus land to fund new operational facilities.

How the decision relates to BS4K and Corporate Objectives

The decision is needed to progress the disposal of KCC assets with the delivery of new buildings. The proposal directly links to Bold Steps for Kent. The property vehicle will ensure it meets a number of key priorities in the Bold Steps for Kent, delivering framework including (1) Improve how we procure and commission services, (7) Build a strong relationship with key business sectors across Kent, (9) Support new housing growth that is affordable, sustainable and with the appropriate infrastructure and (15) Improve services for the most vulnerable people in Kent.

Impact/costs and risks of proposed decision

The risks will be set out in the paper intended to support Cabinet in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform

**Date:**

Not before May 2012

**Reason if Key Decision**

This proposal seeks to combine surplus assets where appropriate to market them for private sector developers to drive value from these assets but in turn



through the OJEU process new operational facilities can be provided. A key decision is required as the new facilities will be from a number of frontline service directorates.

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Not applicable

Aims and level(s) of consultation (*KCC consultation levels attached*)

Not applicable

Key consultee groups

Not applicable

Start and finish dates of consultation.

Not applicable

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Not applicable

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Not applicable

Informing Only (Who and when)

Not applicable

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting  
June 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

There has been previous mention of the disposal strategy proposals in Property & Infrastructure Support Business Plan in 2011 but since its publication there has been a need to link disposals to future service provision.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Roger Gough

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property & Infrastructure Support  
Rebecca.spore@kent.gov.uk

**Support documents**

Property & Infrastructure Support Business Plan 2011

**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform

**Reference No:** 12/01835

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Procurement of external property services under a new Framework and associated contracts - 12/01835**

**The Decision needed:**

To delegate to the Individual Cabinet portfolio holder and the Director of Property & Infrastructure Support the procurement of external advice and services associated with the management of the property estate and also asset collaboration.

How the decision relates to BS4K and Corporate Objectives

The decision will provide a platform to deliver a wide range of estate management and asset management services and build strong relationships with Kent Suppliers.

Impact/costs and risks of proposed decision

The risks will be set out in the paper intended to support Cabinet in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform

**Date:**

Not before May 2012

**Reason if Key Decision**

The procurement value will be in excess of £4 million

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other

than those stated in the Local Government Act 1999 - Best Value Duty.

Not applicable

Aims and level(s) of consultation (*KCC consultation levels attached*)

Not applicable

Key consultee groups

Not applicable

Start and finish dates of consultation.

Not applicable

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Not applicable

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Not applicable

Informing Only (Who and when)

Not applicable

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

August 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

There has been previous mention of the renewal of the Estates Framework in the Medium Term Plan but the range of services and procurement method has changed and hence this inclusion in the Forward Plan

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Roger Gough

#### **Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Nigel Brown, Asset Development and Commissioning Officer

Nigel.Brown@kent.gov.uk - 01622696970

**Support documents**

Property & Infrastructure Support Business Plan 2011

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Reference No:</b> 11/01785</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b>  <b>New speech and language unit at Sittingbourne Community College - 11/01785</b></p> <p><b>The Decision needed:</b>  How the decision relates to BS4K and Corporate Objectives  Shape education and skills provision around the needs of the Kent economy</p> <p>Impact/costs and risks of proposed decision  Provide funding for new speech and language unit</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Date:</b>  May 2012</p> <p><b>Reason if Key Decision</b>  Expenditure or savings of &gt; £1m</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p>
<p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p> <p>N/A</p> <p>Aims and level(s) of consultation (<i>KCC consultation levels attached</i>)</p> <p>N/A</p> <p>Key consultee groups</p> <p>N/A</p>

Start and finish dates of consultation.

N/A

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

N/A

Date of publication of consultation outcomes and updated Equalities Impact Assessment

N/A

Informing Only (Who and when)

School and Members prior to decision being taken

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting  
Discussed at Resources and Infrastructure 15 April 2010

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Sittingbourne Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Bruce MacQuarrie  
bruce.macquarrie@kent.gov.uk

**Support documents**

None.

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Reference No:</b> 12/01847</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b>  <b>Kent Post 16 transportation Policy – To agree the post 16 transportation policy - 12/01847</b></p> <p><b>The Decision needed:</b>  A annual decision is taken to agree the post 16 transport policy for Kent</p> <p>How the decision relates to BS4K and Corporate Objectives  Shape education and skills provision around the needs of the Kent economy  And ensure all pupils meet their full potential</p> <p>Impact/costs and risks of proposed decision  Change to existing policy</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Date:</b>  May 2012</p> <p><b>Reason if Key Decision</b>  Major policy change to existing policy</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p>
<p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p> <p>N/A</p> <p>Aims and level(s) of consultation (<i>KCC consultation levels attached</i>)</p> <p>Gather opinions</p> <p>Key consultee groups</p>

Schools, Academies, Colleges, Work based Learning Providers / employers

Start and finish dates of consultation.

27 March 2012 – midday 4 May 2012

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

<http://consultations.kent.gov.uk/consult.ti/Melbourneavepublicfootpath/consultationHome>

Date of publication of consultation outcomes and updated Equalities Impact Assessment

8 May 2012

Informing Only (Who and when)

N/A

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

ELS Cabinet Committee on 9 May 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

All Members

#### **Section 4 – Responsible Officer – Who to contact for more information.**

##### **Your name, Your Service, Your phone number and email address:**

Scott Bagshaw- Head of Fair Access

Scott.bagshaw@kent.gov.uk - 01622 694185

##### **Support documents**

None.



**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform

**Reference No:** 12/01836

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Finalising the procurement of external services in the day to day management of Oakwood House - 12/01836**

**The Decision needed:**

To delegate to the Individual Cabinet portfolio holder and the Director of Property & Infrastructure Support the procurement of external advice and services associated with the day to day service provision and the evolution of service provision at Oakwood House.

How the decision relates to BS4K and Corporate Objectives

To build a strong relationship with key businesses in Kent, Promote Kent and improve the cultural offer for residents as well as improving how KCC procure and commission services.

Impact/costs and risks of proposed decision

The risks will be set out in the paper intended to support Cabinet in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform

**Date:**

Not before May 2012

**Reason if Key Decision**

The facility is used by a number of KCC service users and therefore the forward service delivery will need to take into account KCC service provision as well as external service provision. It is proposed specialist provider will be selected via a formal procurement process

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Not applicable

Aims and level(s) of consultation (*KCC consultation levels attached*)

Not applicable

Key consultee groups

Not applicable

Start and finish dates of consultation.

Not applicable

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Not applicable

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Not applicable

Informing Only (Who and when)

Not applicable

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting  
June 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

There has been previous mention of the future service provision in Property & Infrastructure Support Business Plan in 2011 but since its publication there has been a revision of the proposed contract requirements.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Roger Gough

#### **Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Terry Whitlock, Operations Manager, Property & Infrastructure Support.  
Terry.whitlock@kent.gov.uk

**Support documents**

Property & Infrastructure Support Business Plan 2011

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 11/01662

**Key No**

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Swale Borough Core Strategy Preferred Strategy and Supporting Development Options - 11/01662**

**The Decision needed: (The title of the decision or narrative of the decision needs to be self explanatory so it is clear what the decision is being sought)**

Cabinet Member approval of KCC's response to Swale Borough consultation

**How the decision relates to BS4K and Corporate Objectives**

Establishes KCC support, or wish to amend, proposals for economic and residential development, infrastructure and services and protection of the environment.

**Impact/costs and risks of proposed decision**

Seeks to establish local policy for contributions from development for the cost of KCC services

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

May 2012

**Reason if Key Decision**

Not applicable

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**KCC officers and Local KCC Members will be consulted on the Swale Borough consultation**

<p>Aims and level(s) of consultation (<i>KCC consultation levels attached</i>)  <b>NA</b></p> <p>Key consultee groups  <b>NA</b></p> <p>Start and finish dates of consultation.  <b>Swale Borough consultation starts March 26<sup>th</sup> and finishes 18<sup>th</sup> May</b>          Equalities Impact Assessment included in the consultation documentation.          Please state where this can be found.  <b>NA. This is not a KCC document</b></p> <p>Date of publication of consultation outcomes and updated Equalities Impact Assessment          NA  <b>Informing Only</b> (Who and when)          NA</p> <p><b>Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting</b>          No</p> <p><b>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</b>          Yes</p> <p><b>Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?</b>          Swale Borough</p>
<p><b>Section 4 – Responsible Officer – Who to contact for more information.</b></p>
<p><b>Your name, Your Service, Your phone number and email address:</b>          Liz Shier -E&amp;E Planning and Environment          01622 221505 - Liz.shier@kent.gov.uk</p> <p><b>Support documents</b>          Swale Core Strategy Preferred Option Reg. 25 Consultation</p>

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01879

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Kent Minerals and Waste Development Framework documents:- Mineral Sites Plan at ‘Preferred Options’ stage; and Waste Sites Plan at ‘Preferred Options’ stage - 12/01879**

**The Decision needed:**

The Decision needed: (The title of the decision or narrative of the decision needs to be self explanatory so it is clear what the decision is being sought)

Approval is sought from the Cabinet Member for the two draft MWDF site plan documents in order to allow the commencement of the consultation on the Mineral Sites Plan and Waste Sites Plan at ‘preferred options’ stage.

How the decision relates to BS4K and Corporate Objectives

The consultation documents will assist in two of the BS4K priorities, (1) helping the economy to grow and (2) putting the citizen in control.

Impact/costs and risks of proposed decision

The preparation of the Kent MWDF is a statutory requirement. Failing to expedite the plan making will have costs to Kent both directly (by failing to comply with the EU Waste Framework Directive and risk incurring infraction proceedings), and to the Kent economy by failing to give the minerals and waste industry the required policy support for their developments.

The consultation will generate interest from both stakeholders and Kent communities whose responses (including objections, letters of support and comments), will need to be processed and analysed to inform the next stage of the plan making process.

The costs of the consultation will be met from the MWDF team budget, and resourced by the MWDF team in E&E. The direct costs include printing a limited number of hard copies of the two main consultation documents for distribution throughout the Kent libraries and Gateways and preparing CDs containing the consultation documents for parish councils and other key stakeholder groups. There will also be a series of stakeholder meetings and ‘drop in’ sessions co-ordinated to co-incide with the consultation.

The main risks arising from the consultation are that some of the host communities for the proposed sites may generate high levels of objections and adverse media publicity.

## **Section 2 – Who is taking the final decision and when**

### **Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

#### **Date:**

May 2012

### **Reason if Key Decision**

When adopted, the Kent MWDF plans will have a significant effect on communities living and working in all districts of Kent. They will identify specific sites and preferred areas for future mineral extraction and waste management uses. They will also establish the policy basis for the determination of all future planning applications for minerals and waste proposals up to the end of 2030.

### **Reason if this decision has been delayed/withdrawn from a previous plan**

A supplementary sites consultation at 'options stage' was held in late 2011, delaying the preparation of the preferred options of the two sites plans.

Notify all Members of the Council?

Yes they will be notified at the start of the consultation.

## **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

### **Planning and Compulsory Purchase Act 2004 and associated regulations as well as the Localism Act 2011.**

Aims and level(s) of consultation (*KCC consultation levels attached*)

To work towards finalising the Kent Minerals Plan and Waste Plan documents, complying with our statutory requirements for plan making. This is the second round of consultations on the mineral sites and waste sites at preferred options stage. The final round of consultations (planned for September 2013) will be at 'pre-submission stage' and will follow the examination in public of the Core Strategy.

The consultation level that best reflects this stage in Table 1 is 'joint decision making'.

Key consultee groups

Minerals and waste industry, parish councils, district councils and environmental groups, Kent communities near the proposed sites.

Start and finish dates of consultation.

May 28<sup>th</sup> – 23<sup>rd</sup> July 2012

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

It will be on the MWDF part of the kent.gov.uk website.

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**Consultation commentary report publication – target date early**

**September 2012;**

**Updated Equalities Impact Assessment will be available from 28<sup>th</sup> May 2012.**

**Informing Only** (Who and when)

**Not applicable**

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

No – it is on the agenda for the first CC on the 11<sup>th</sup> May 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes it is in the Business Plan for E&E

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

Yes

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Lillian Harrison, Minerals and Waste Planning Policy Manager,

Phone: 01622 221602

Email : lillian.harrison@kent.gov.uk

**Support documents**

Draft Mineral Sites Plan and Draft Waste Sites Plan at 'Preferred Options' stage (to be provided prior to CC on the 11th May).

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01878

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Kent Minerals and Waste Development Framework (MWDF) Mineral Sites Plan at ‘Preferred Options’ stage and Waste Sites Plan at ‘Preferred Options’ stage - 12/01878**

**The Decision needed:**

Cabinet Members (CMM) will be asked to give their endorsement to the draft consultation plans at ‘preferred options’ stage, after agreement has been obtained from the Minerals and Waste Development Framework Informal Members Group Meeting to be held on the 23rd March 2012, so that stakeholder consultation can commence in May 2012 for 8 weeks. The Cabinet Member will approve the draft consultation documents prior to the commencement of the consultation.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

May 2012

**Reason if Key Decision**

When adopted, the Kent MWDF plans will have a significant effect on communities living and working in all districts of Kent. They will identify specific sites and preferred areas for future mineral extraction and waste management uses. They will also establish the policy basis for the determination of all future planning applications for minerals and waste proposals up to the end of 2030.

**Reason if this decision has been delayed/withdrawn from a previous plan**

A supplementary sites consultation at ‘options stage’ was held in late 2011, delaying the preparation of the preferred options for the two sites plans

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other



than those stated in the Local Government Act 1999 - Best Value Duty.

The draft MWDF documents will first be reviewed and agreed by the Informal Members Group (IMG) which steers the formation of the MWDF plans on the 23rd March 2012. The cross party IMG is chaired by David Brazier. All of the stakeholders listed in the MWDF 'Statement of Community Involvement' will be included in this important consultation stage. These include industry, landowners, district councils, parish and town councils, environmental organisations and representatives of 'hard to reach groups', as well as individuals who have registered with the MWDF team as having an interest in and commenting upon the plan making process. The consultation documents will be posted on the MWDF part of the KCC website and so consultation responses are welcomed from any interested person or organisation.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Lillian Harrison, Minerals and Waste Planning Policy Manager,  
Phone: 01622 221602 - Email: [lillian.harrison@kent.gov.uk](mailto:lillian.harrison@kent.gov.uk)

**Support documents**

None.

## JUNE BY CABINET

<b>Responsible Cabinet Member - Cabinet</b>  <b>Reference No:</b> 12/01903  <b>Key</b> Yes
<b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b>
<b>Title:</b> <b>Revenue Budget Roll Forward - 12/01903</b>  <b>The Decision needed:</b> Decision on the use of roll forward of 2011-12 revenue budget under/ overspends.  <b>How the decision relates to BS4K and Corporate Objectives</b> To ensure that roll forward is spent on the Council's priorities  <b>Impact/costs and risks of proposed decision</b> None
<b>Section 2 – Who is taking the final decision and when</b>
<b>Who is taking the Decision</b> Cabinet  <b>Date:</b> Between June 2012 and July 2012  <b>Reason if Key Decision</b> Decision on plans for roll forward of revenue budget under/overspends, which in total will exceed £1m  <b>Reason if this decision has been delayed/withdrawn from a previous plan</b> N/a
<b>Section 3 – Who is to be consulted? If no please provide reasons?</b>
Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.  <b>N/A</b>  Aims and level(s) of consultation ( <i>KCC consultation levels attached</i> )

**N/A**

Key consultee groups

**N/A – Internal only**

Start and finish dates of consultation.

**N/A**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**N/A – there is no consultation documentation**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

N/A

**Informing Only** (Who and when)

N/A

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

No, to be discussed at either the June or July Cabinet meeting (*as there is no suitable Policy & Resources Cabinet Committee during this period – the May meeting is too early and the July meeting is too late as is after the July Cabinet*)

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

N/A

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Andy Wood, Corporate Director of Finance & Procurement,  
01622 694622, andy.wood@kent.gov.uk

**Support documents**

2011-12 outturn report to be taken to 9 July 12 Cabinet meeting (or possibly a high level policy decision to be taken at June Cabinet based on provisional outturn figures)

**Responsible Cabinet Member - Cabinet**

**Reference No:** 12/01900

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Wilmington Academy, Common Lane, Wilmington, Dartford, Kent, DA2 7DR - 12/01900**

**The Decision needed:**

Approval to submit Final Business Case to DfE & Approval to enter into the necessary contracts with the Academy, and Building Contractor

How the decision relates to BS4K and Corporate Objectives

This decision is needed in to progress KCC's Batch 2 Academies Programme. It directly supports 3 of the Bold Steps for Kent. Firstly, it perpetuates the target that all pupils meet their full potential. Secondly, it promotes Kent's cultural and sporting offer through the first class facilities which will be delivered. Thirdly, it builds relations with key business sectors across Kent, as the supply chain involved in such a project provides work to businesses of all sizes

Impact/costs and risks of proposed decision

The impact of the decision is that the project will be able to submit the Final Business Case, and enter into the necessary contracts with the Academy and the Building. The budget for the project is £16.7million. The risks will be set out in the paper intended to support Cabinet in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

June 2012

**Reason if Key Decision**

Significant service developments, reduction, changes in delivery

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

### Section 3 – Who is to be consulted? If no please provide reasons?

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

There are no additional requirements to consult. Cabinet should note that as part of the detailed planning application, two public exhibitions were held in order that members of the public could view, and comment upon, the proposals.

Aims and level(s) of consultation (*KCC consultation levels attached*)

NA

Key consultee groups

NA

Start and finish dates of consultation.

NA

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

NA

Date of publication of consultation outcomes and updated Equalities Impact Assessment

NA

Informing Only (Who and when)

NA

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes - The matter is referred to in the Medium Term Plan.

Yes – The matter is referred to in the capital section of the Property & Infrastructure Support 2012/13 Business Plan as a Batch 2 Academy that will achieve contract completion and start of works.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Mike Whitting, and Roger Gough in their capacities as Cabinet Members, and Ann Allen in her capacity as ward member.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property and Infrastructure Support

Rebecca.spore@kent.gov.uk

01622 221151

**Support documents**

P&IS Business Plan

**Responsible Cabinet Member - Cabinet**

**Reference No:** 12/01904

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Excellent Homes for All - 12/01904**

**The Decision needed:**

On 15 September 2008 Cabinet approved a report recommending the submission of an Outline Business Case for the Excellent Homes For All housing PFI project and the progression of its procurement.

This report updates Cabinet on the project which is being procured in partnership with five District Council authorities and will result in the provision of at least 220 new homes for vulnerable people in Kent.

This report requests Cabinet to approve:

- Delegated Authority to the Corporate Director for Families and Social Care (or other nominated officer), in consultation with the Cabinet Member for Adult Social Care and Public Health, to sign the contract documentation including the Project Agreement which will enable the project to become operational;
- Delegated Authority to the Corporate Director for Families and Social Care (or other nominated officer), in consultation with the Cabinet Member for Adult Social Care and Public Health, to sign the Back to Back Agreement to share the risks and benefits of the project with our District Council partners;
- The use of the designated sites for the project
- Approval for the required Authority contribution for the duration of the contract.

**How the decision relates to BS4K and Corporate Objectives**

The project is in line with KCC strategies and in particular supports the following:

**Bold Steps for Kent Priorities:**

- 2 - Support the transformation of health and social care in Kent
- 8 - Respond to key regeneration challenges working with our partners
- 9 - Support new housing growth that is affordable, sustainable and with the appropriate infrastructure
- 15 - Improve services for the most vulnerable people in Kent

**'Better Homes: Localism, Aspiration and Choice'**. Kent's Housing Strategy states as an ambition: *"to support vulnerable people in housing need to fulfil*

*their potential and live a high quality life through the provision of excellent housing and support services”.*

**Living Later Life to the Full**, identifies planning for future housing needs as key to achieving local older people’s aspirations for later life, and the need for additional extra care housing is explicit in the Framework.

**Active Lives 2006 - 2016’** commits to providing innovative schemes that support vulnerable people to live in their own homes. The policy states that the County will continue to lead partnerships to deliver major supported housing projects and identifies public private partnerships as an appropriate vehicle.

**Impact/costs and risks of proposed decision**

The decision would approve the signing of the PFI Project Agreement, subject to their being no significant changes to the affordability of the deal and the risk profile prior to financial and contractual close.

The current status would commit the Authority to a 25 year contract with a contractor who will design, build, finance and operate at least 220 apartments of extra care and supported housing across five districts. The Authority would receive approximately £66.8 million PFI credits to cover the cost of the project, but would be committed to a contribution towards the operation of the facilities.

The majority of risks associated with developing and running the facilities are borne by the contractor under the PFI arrangement (e.g design risk, demand risk) however some risks such as un-insurability or contract termination are shared and this is set out in detail in the report.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

June 2012

**Reason if Key Decision**

In order for the project to secure £75 million PFI credits from Central Government for the Excellent Homes for All PFI project, the Cabinet must approve the submission of the Final Business Case and the signing of the Project Agreement and associated documents, and the Back to Back Agreement.

**Reason if this decision has been delayed/withdrawn from a previous plan**

The project procurement has been delayed whilst we await the outcome of a government national 'value for money review' of housing PFI.

**Section 3 – Who is to be consulted? If no please provide reasons?**



Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**Aims and level(s) of consultation**

The decision to undertake the procurement was undertaken following Cabinet approval in 2009 and the project initiated at that stage. Its scope can not be significantly amended following tender.

Local Members and neighbours of the facilities to be developed will be consulted again as part of the planning process for the new housing.

This consultation will be to 'Gather Information' and 'Gather Opinions'.

**Key consultee groups**

Cabinet Member for Adult Social Care and Public Health

**Local Members**

District Council Partners

**Start and finish dates of consultation.**

The Cabinet Member for Adult Social Care and Public Health is updated and consulted at all key stages in the procurement.

Local Members were consulted at the inception of the project (prior to the previous Cabinet Report in 2009, and also the Outline Planning for the housing). They will be updated prior to the Cabinet meeting on 11 June 2012.

Further consultation with Local Members will be undertaken as part of the full planning process – this will occur from October 2012 to December 2012.

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

When the project was originally scoped and advertised there was no legislative requirement to undertake an equality impact assessment (EIA). However an EIA screening has now been completed and the documentation and specification has been reviewed in line with this.

The EIA is available from the Equalities and Diversity Team [diversityinfo@kent.gov.uk](mailto:diversityinfo@kent.gov.uk) or from the Project Manager.

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

**Informing Only (Who and when)**

Prior to consideration by Cabinet copies will be sent to:  
Corporate Director of Finance and Procurement  
Director of Property and Infrastructure Support  
Adult Services and Public Health Policy Overview and Scrutiny Committee  
Director of Law and Governance

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

A report on "Better Homes Active Lives" and "Excellent Homes for All"

Housing PFIs was presented to the Adult Social Services Policy Overview Committee, 1 April 2009 (Item B7). The matter will also be discussed at the Social Care and Public Health Cabinet Committee 10 May 2012.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

It is in the Medium Term Capital Programme.

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

Cabinet Member for Adult Social Care and Public Health

Local Members for the following wards:

Tenterden

Dover West

Ramsgate

Dartford East

Ashford South

Meetings will be offered to individual Members prior to consideration by Cabinet.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Sara Naylor - Project Manager - PFI and PPP Customer & Communities

Tel: 01622 221184, Email: sara.naylor@kent.gov.uk

**Support documents**

None.

## JUNE BY INDIVIDUAL CABINET MEMBER

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Environment, Highways and Waste</p> <p><b>Reference No:</b> 12/01859</p> <p><b>Key No</b></p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Ashford Borough Council’s Chilmington Green Area Action Plan - 12/01859</b></p> <p><b>The Decision needed:</b> <b>The Decision needed: (The title of the decision or narrative of the decision needs to be self explanatory so it is clear what the decision is being sought)</b> Cabinet Member approval of KCC’s response to Ashford Borough consultation</p> <p><b>How the decision relates to BS4K and Corporate Objectives</b> Establishes KCC support, or wish to amend, proposals for residential development, infrastructure and services in a new community.</p> <p><b>Impact/costs and risks of proposed decision</b> Establishes the land use plan for KCC services needed to support development, notably primary schools and a secondary school.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet Member for Environment, Highways and Waste</p> <p><b>Date:</b> June 2012</p> <p><b>Reason if Key Decision</b> N/a</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b> Delays to Ashford Borough Council’s timetable for the preparation of this document.</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p>

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**KCC officers and Local KCC Members will be consulted on the Ashford Borough consultation**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**NA**

Key consultee groups

**NA**

Start and finish dates of consultation.

**Starts 16 April for 8 weeks.**

Equalities Impact Assessment included in the consultation documentation.

Please state where this can be found.

**NA. This is not a KCC document**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**NA**

**Informing Only** (Who and when)

**NA**

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

**No**

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

**Yes**

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

**Ashford Borough**

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Katherine Dove Senior Planning Officer - Planning and Environment

Tel: 01622 223537 - Email: [katherine.dove@kent.gov.uk](mailto:katherine.dove@kent.gov.uk)

**Support documents**

Ashford Borough Council's Chilmington Green Area Action Plan has not been published yet.

## JULY BY CABINET

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> 12/01902</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Dover Christchurch Academy, Melbourne Avenue, Dover, Kent CT16 2EG - 12/01902</b></p> <p><b>The Decision needed:</b> Approval to submit the Feasibility Study to DfS</p> <p>How the decision relates to BS4K and Corporate Objectives</p> <p>This decision is needed in to progress KCC's Batch 2 Academies Programme. It directly supports 3 of the Bold Steps for Kent. Firstly, it perpetuates the target that all pupils meet their full potential. Secondly, it promotes Kent's cultural and sporting offer through the first class facilities which will be delivered. Thirdly, it builds relations with key business sectors across Kent, as the supply chain involved in such a project provides work to businesses of all sizes</p> <p>Impact/costs and risks of proposed decision</p> <p>The impact of the decision is that the project will be able to submit the Final Business Case, and enter into the necessary contracts with the Academy and the Building. The budget for the project is £16.7million. The risks will be set out in the paper intended to support Cabinet in taking this decision.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet</p> <p><b>Date:</b> July 2012</p> <p><b>Reason if Key Decision</b> Significant service developments, reduction, changes in delivery</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous</b></p>

<p><b>plan</b> N/a</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p>
<p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p>
<p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p>
<p>There are no additional requirements to consult. Cabinet should note that as part of the detailed planning application, two public exhibitions were held in order that members of the public could view, and comment upon, the proposals.</p>
<p>Aims and level(s) of consultation (<i>KCC consultation levels attached</i>)</p>
<p>NA</p>
<p>Key consultee groups</p>
<p>NA</p>
<p>Start and finish dates of consultation.</p>
<p>NA</p>
<p>Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.</p>
<p>NA</p>
<p>Date of publication of consultation outcomes and updated Equalities Impact Assessment</p>
<p>NA</p>
<p>Informing Only (Who and when)</p>
<p>NA</p>
<p>Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting</p>
<p>No</p>
<p>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</p>
<p>Yes - The matter is referred to in the Medium Term Plan.</p>
<p>Yes – The matter is referred to in the capital section of the Property &amp; Infrastructure Support 2012/13 Business Plan as a Batch 2 Academy that will achieve contract completion and start of works.</p>

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Mike Whitting, and Roger Gough in their capacities as Cabinet Members, and Bryan Cope in his capacity as ward member.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property and Infrastructure Support  
Rebecca.spore@kent.gov.uk - 01622 221151

**Support documents**

P&IS Business Plan

**Responsible Cabinet Member - Cabinet**

**Reference No:** 12/01901

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Submission of the Final Business Case to DfE for The John Wallis Academy, Millbank Road, Kingsnorth, Ashford, Kent TN23 3HG and entry into contract with the building contractor - 12/01901**

**The Decision needed:**

Approval to submit the Final Business Case to DfE and subject to its approval proceed to financial close and enter into contract with the Academy and building contractor to deliver The John Wallis Academy.

How the decision relates to BS4K and Corporate Objectives

This decision is needed in to progress KCC's Batch 2 Academies Programme. It directly supports 3 of the Bold Steps for Kent. Firstly, it perpetuates the target that all pupils meet their full potential. Secondly, it promotes Kent's cultural and sporting offer through the first class facilities which will be delivered. Thirdly, it builds relations with key business sectors across Kent, as the supply chain involved in such a project provides work to businesses of all sizes

Impact/costs and risks of proposed decision

The impact of the decision is that the project will be able to submit the Final Business Case, and enter into the necessary contracts with the Academy and the Building. The budget for the project is £16.7million. The risks will be set out in the paper intended to support Cabinet in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

July 2012

**Reason if Key Decision**

Significant service developments, reduction, changes in delivery



<p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b></p> <p>N/a</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p> <p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p> <p>There are no additional requirements to consult. Cabinet should note that as part of the detailed planning application, two public exhibitions were held in order that members of the public could view, and comment upon, the proposals.</p> <p>Aims and level(s) of consultation (<i>KCC consultation levels attached</i>)</p> <p>NA</p> <p>Key consultee groups</p> <p>NA</p> <p>Start and finish dates of consultation.</p> <p>NA</p> <p>Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.</p> <p>NA</p> <p>Date of publication of consultation outcomes and updated Equalities Impact Assessment</p> <p>NA</p> <p>Informing Only (Who and when)</p> <p>NA</p> <p>Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting</p> <p>No</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</p> <p>Yes - The matter is referred to in the Medium Term Plan.</p> <p>Yes – The matter is referred to in the capital section of the Property &amp; Infrastructure Support 2012/13 Business Plan as a Batch 2 Academy that will achieve contract completion and start of works.</p> <p>Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?</p>

Mike Whitting, and Roger Gough in their capacities as Cabinet Members, and Jim Wedgbury in his capacity as ward member.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property and Infrastructure Support  
Rebecca.spore@kent.gov.uk - 01622 221151

**Support documents**

P&IS Business Plan

**Responsible Cabinet Member - Cabinet**

**Reference No:** 12/01898

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**The Knole Academy, Bradbourne Vale Road, Sevenoaks, Kent, TN13 3LE - 12/01898**

**The Decision needed:**

Approval to submit Final Business Case to DfE & Approval to enter into the necessary contracts with the Academy, and Building Contractor

How the decision relates to BS4K and Corporate Objectives

This decision is needed in to progress KCC's Batch 2 Academies Programme. It directly supports 3 of the Bold Steps for Kent. Firstly, it perpetuates the target that all pupils meet their full potential. Secondly, it promotes Kent's cultural and sporting offer through the first class facilities which will be delivered. Thirdly, it builds relations with key business sectors across Kent, as the supply chain involved in such a project provides work to businesses of all sizes

Impact/costs and risks of proposed decision

The impact of the decision is that the project will be able to submit the Final Business Case, and enter into the necessary contracts with the Academy and the Building. The budget for the project is £16.7million. The risks will be set out in the paper intended to support Cabinet in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

July 2012

**Reason if Key Decision**

Significant service developments, reduction, changes in delivery

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

### **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

There are no additional requirements to consult. Cabinet should note that as part of the detailed planning application, two public exhibitions were held in order that members of the public could view, and comment upon, the proposals.

Aims and level(s) of consultation (*KCC consultation levels attached*)

NA

Key consultee groups

NA

Start and finish dates of consultation.

NA

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

NA

Date of publication of consultation outcomes and updated Equalities Impact Assessment

NA

Informing Only (Who and when)

NA

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes - The matter is referred to in the Medium Term Plan.

Yes – The matter is referred to in the capital section of the Property & Infrastructure Support 2012/13 Business Plan as a Batch 2 Academy that will achieve contract completion and start of works.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Mike Whitting, and Roger Gough in their capacities as Cabinet Members, and Nick Chard in his capacity as ward member.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property and Infrastructure Support  
Rebecca.spore@kent.gov.uk - 01622 221151

**Support documents**

P&IS Business Plan

**Responsible Cabinet Member - Cabinet**

**Reference No:** 12/01897

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**14-24 Education Strategy - 12/01897**

**The Decision needed:**

The endorsement of a new 14-24 strategy

How the decision relates to BS4K and Corporate Objectives

Shape education and skills provision around the needs of the Kent economy

Impact/costs and risks of proposed decision

Improve strategy for 14-24 year olds

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

July 2012

**Reason if Key Decision**

Major policies not in the Policy Framework or changes to existing

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

N/A

Aims and level(s) of consultation (*KCC consultation levels attached*)

Gather opinions

Key consultee groups

Schools, Academies, Colleges, Work based Learning Providers / employers

Start and finish dates of consultation.

TBC

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Informing Only (Who and when)

N/A

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting  
ELS Cabinet Committee on 9 May 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

All Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Sue Dunn - Head of Skills and Employability  
01622 694923 sue.dunn@kent.gov.uk

**Support documents**

None.

## JULY BY INDIVIDUAL CABINET MEMBER

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Adult Social Care &amp; Public Health</p> <p><b>Reference No:</b> 11/01746</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Mental Health Community Support Services - 11/01746</b></p> <p><b>The Decision needed:</b> <b>The Decision needed:</b> Approval to modernise MHCSS.</p> <p><b>How the decision relates to BS4K and Corporate Objectives</b> BS4K Priority 15: Improve services for the most vulnerable people in Kent</p> <p><b>Impact/costs and risks of proposed decision</b> The services received by current service users may be disrupted if service changes. Potential costs and risks to be identified through Equality Impact Assessment and Gather Opinions consultation process</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet Member for Adult Social Care &amp; Public Health</p> <p><b>Date:</b> Between July 2012 and August 2012</p> <p><b>Reason if Key Decision</b> Need to modernise services to reflect need and deliver efficiencies.</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b> <b>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</b> None</p> <p><b>Aims and level(s) of consultation</b> Gather information; to seek information and opinions from MHCSS staff and Kent and Medway Partnership Trust (KMPT) to inform future planning.</p>



Information to be used now.

Making Choices: to seek preferences before making a decision

**Key consultee groups**

MHCSS staff, KMPT partners

**Start and finish dates of consultation.**

**Gather information: September - November 2011**

Making Choices: April – May / July 2012

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

\\invicta.cantium.net\KCCRoot\Legacy Shares\G-SSSPU\Alf\Efficiency Programme\Efficiency Projects\Review of In-House Services\EIA\Initial Screening

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

30 July 2012

**Informing Only (Who and when)**

Service users and carers May 2012

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

No – 12 July 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

County wide service so will impact on all electoral decisions within Kent

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**Informing Only**

MPs, KCC Members, District and Parish Councillors.

**Who is it necessary to consult?**

Staff, trade unions, Primary Care Trust, Kent and Medway Partnership Trust, service users and carers / families. Four week informal consultation will begin September, followed by formal consultation to begin November 2011.

**Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:**

No

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Closing date for consultation/receiving comments:**

Formal consultation November 2011.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Samantha Sheppard, 07795 540071

Samantha.sheppard@kent.gov.uk

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Adult Social Care & Public Health

**Reference No:** 12/01880

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Restructure of Learning Disability In-House Day Services and Tender of Four Potential Social Enterprises - 12/01880**

**The Decision needed:**

The Cabinet Member is asked to agree to:

- a) The Restructure of Learning Disability In-House Day Services in parallel with the ongoing Good Day Programme modernisation of day services;
- b) The Proposed Tender of four services with the potential to develop into independent community based services

**How the decision relates to BS4K and Corporate Objectives**

BS4K Priority 15: Improve services for the most vulnerable people in Kent

**Impact/costs and risks of proposed decision**

Impact - Staff restructure and potential staff TUPE to an external organisation, Cost neutral minus the MTFP PID savings. Risks – detail in EIA no identified significant risk

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Adult Social Care & Public Health

**Date:**

Between July 2012 and August 2012

**Reason if Key Decision**

The need to restructure a staff team that are currently working to a traditional day care model but are transforming across the county within the Good Day Programme into a new service model and the staff structure needs to reflect this.

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

TUPE of staff

**Aims and level(s) of consultation**

Aim is to complete a formal consultation on the new proposed staff structure. Formal consultation to all staff and for the 4 potential services that may be outsourced all stakeholders service users and clients involved in these four services. Gather Opinions

**Key consultee groups**

Core staff in LD Day Care In-House service across the county and service users and carers who attend the four services with the potential to develop into independent community based services

**Start and finish dates of consultation.**

16 March 2012 – 25 June 2012

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

Registered on KNET

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

Tbc

**Informing Only (Who and when)**

Service users and carers of staff attending the day services and stakeholders of the four community services. All the dates for these are set out in the consultation pack

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

No. 12 July 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

County wide service so will impact on all electoral wards

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Penny Southern - Interim Director Learning Disabilities and Mental Health  
penny.southern@kent.gov.uk - 01622 694888

**Support documents**

None.

## SEPTEMBER BY CABINET

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> 12/01899</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Submission of the Final Business Case to DfE for St Augustine’s Academy, Oakwood Park, Maidstone, Kent ME16 8AE and entry into contract with the building contractor - 12/01899</b></p> <p><b>The Decision needed:</b> Approval to submit the Final Business Case to DfE and subject to its approval proceed to financial close and enter into contract with the Academy and building contractor to deliver St Augustine’s Academy.</p> <p>How the decision relates to BS4K and Corporate Objectives</p> <p>This decision is needed in to progress KCC’s Batch 2 Academies Programme. It directly supports 3 of the Bold Steps for Kent. Firstly, it perpetuates the target that all pupils meet their full potential. Secondly, it promotes Kent’s cultural and sporting offer through the first class facilities which will be delivered. Thirdly, it builds relations with key business sectors across Kent, as the supply chain involved in such a project provides work to businesses of all sizes</p> <p>Impact/costs and risks of proposed decision</p> <p>The impact of the decision is that the project will be able to submit the Final Business Case, and enter into the necessary contracts with the Academy and the Building. The budget for the project is £16.7million. The risks will be set out in the paper intended to support Cabinet in taking this decision.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet</p> <p><b>Date:</b> September 2012</p>

**Reason if Key Decision**

Significant service developments, reduction, changes in delivery

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

There are no additional requirements to consult. Cabinet should note that as part of the detailed planning application, two public exhibitions were held in order that members of the public could view, and comment upon, the proposals.

Aims and level(s) of consultation (*KCC consultation levels attached*)

NA

Key consultee groups

NA

Start and finish dates of consultation.

NA

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

NA

Date of publication of consultation outcomes and updated Equalities Impact Assessment

NA

Informing Only (Who and when)

NA

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes - The matter is referred to in the Medium Term Plan.

Yes – The matter is referred to in the capital section of the Property & Infrastructure Support 2012/13 Business Plan as a Batch 2 Academy that will achieve contract completion and start of works.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Mike Whitting, and Roger Gough in their capacities as Cabinet Members, and Dan Daley and Malcolm Robertson as their capacity as ward member.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property and Infrastructure Support  
Rebecca.spore@kent.gov.uk - 01622 221151

**Support documents**

P&IS Business Plan

**Responsible Cabinet Member - Cabinet**

**Reference No:** 11/01810

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Equality Objectives for Kent**

**The Decision needed:**

KCC Equality Objectives agreed

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

September 2012

**Reason if Key Decision**

Statutory requirement to publish by 30 April 2012

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**Who is it necessary to consult?**

Staff and relevant Stakeholders across Kent

**Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:**

Corporate POSC & Customer & Communities POSC will have seen a draft in January 2011

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes is in the Communication & Community Engagement Business Plan

**Closing date for consultation/receiving comments:**

28 February 2012



**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Akua Agyepong, Corporate Equalities & Diversity Manager 01622 696112,  
akua.agyepong@kent.gov.uk

**Support documents**

None.

## OCTOBER BY INDIVIDUAL CABINET MEMBER

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Environment, Highways and Waste</p> <p><b>Reference No:</b> 12/01828</p> <p><b>Key No</b></p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Maidstone Borough Council Core Strategy Submission (Regulation 27) consultation - 12/01828</b></p> <p><b>The Decision needed: (The title of the decision or narrative of the decision needs to be self explanatory so it is clear what the decision is being sought)</b> Cabinet Member approval of KCC's representations on the Maidstone Borough document</p> <p><b>How the decision relates to BS4K and Corporate Objectives</b> Establishes KCC support, or wish to amend, proposals for economic and residential development, infrastructure and services and protection of the environment.</p> <p><b>Impact/costs and risks of proposed decision</b> Seeks to establish local policy for contributions from development for the cost of KCC services</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet Member for Environment, Highways and Waste</p> <p><b>Date:</b> Between October 2012 and November 2012</p> <p><b>Reason if Key Decision</b> N/a</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b> Delays to Maidstone Borough Council's timetable for the preparation of this document.</p>

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**KCC officers and Local KCC Members will be consulted on the Maidstone Borough consultation**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**NA**

Key consultee groups

**NA**

Start and finish dates of consultation.

**The consultation is expected to start during September 2012 and run for 8 weeks.**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**NA. This is not a KCC document**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**NA**

**Informing Only** (Who and when)

**NA**

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

No

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

Maidstone Borough

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Katherine Dove - Senior Planning Officer

Tel: 01622 223537 - Email: [katherine.dove@kent.gov.uk](mailto:katherine.dove@kent.gov.uk)

**Support documents**

Maidstone Borough Core Strategy Regulation 27 Consultation document

**DECEMBER BY CABINET**

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Environment, Highways and Waste</p> <p><b>Reference No:</b> 12/01827</p> <p><b>Key No</b></p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Ashford Borough Council’s Core Strategy Review Preferred Options (Reg 25) - 12/01827</b></p> <p><b>The Decision needed: (The title of the decision or narrative of the decision needs to be self explanatory so it is clear what the decision is being sought)</b> Cabinet Member approval of KCC’s response to Ashford Borough consultation</p> <p><b>How the decision relates to BS4K and Corporate Objectives</b> Establishes KCC support, or wish to amend, proposals for economic and residential development, infrastructure and services and protection of the environment.</p> <p><b>Impact/costs and risks of proposed decision</b> Seeks to establish local policy for contributions from development for the cost of KCC services</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet Member for Environment, Highways and Waste</p> <p><b>Date:</b> Between December 2012 and January 2013</p> <p><b>Reason if Key Decision</b> Not applicable</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b> Delays to Ashford Borough Council’s timetable for the preparation of this document.</p>

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**KCC officers and Local KCC Members will be consulted on the Ashford Borough consultation**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**NA**

Key consultee groups

**NA**

Start and finish dates of consultation.

**Currently not known**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**NA. This is not a KCC document**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**NA**

**Informing Only** (Who and when)

**NA**

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

**No**

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

**Yes**

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

Ashford Borough

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Katherine Dove - Senior Planning Officer

Tel: 01622 223537 - Email: [katherine.dove@kent.gov.uk](mailto:katherine.dove@kent.gov.uk)

**Support documents**

Ashford Core Strategy Review Reg. 25 Consultation document

**WITHDRAWN**

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Reference No:</b> 10/01467</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Proposal to close Linden Grove Primary School and replace it with a primary provision in the Ashford Academy; and to relocate the Ray Allen Centre to new facilities within the locality - 10/01467</b></p> <p><b>The Decision needed:</b> Due to the school change of status to an academy this entry has been abandoned.</p>

<p><b>Responsible Cabinet Member</b> - Cabinet</p> <p><b>Reference No:</b> 11/01719</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Kent Minerals and Waste Development Framework documents:- 11/01719</b></p> <p><b>The Decision needed:</b> This decision is no longer required as the Pre-submission Core Strategy that will be prepared for the September 2012 County Council meeting will be the draft plan that we are proposing to submit to the Secretary of State and so further authorisations will not be necessary prior to submission.</p>

**Responsible Cabinet Member** - Cabinet Member for Adult Social Care & Public Health

**Reference No:** 11/01791

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Independent Living Schemes (including Home Support Network and Life Choice) - 11/01791**

**The Decision needed:**

This decision has been withdrawn until a period of informal consultation has been undertaken.

**Responsible Cabinet Member** - Cabinet Member for Adult Social Care & Public Health

**Reference No:** 11/01790

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Adult Placement Scheme - 11/01790**

**The Decision needed:**

This decision has been withdrawn following the informal consultation process.

**Responsible Cabinet Member** - Cabinet Member for Adult Social Care & Public Health

**Reference No:** 12/01858

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**The Bridge Resource Unit for people with physical disabilities - 12/01858**

**The Decision needed:**

This decision has been withdrawn to allow more time for consideration of future service options and views of stakeholders

**Responsible Cabinet Member** - Cabinet

**Reference No:** N/a

**Key** No

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Special Educational Needs (SEN) Strategy and Policy Paper**

**The Decision needed:**

This decision will be superseded by a future decision which will be added to the forward plan of key decisions at a later date.



